

# WELLINGTON ELKS #566

11 DUTCH ROAD  
BOX 369, WELLINGTON, K0K 3L0

## **HALL RENTAL CONTRACT: TERMS AND CONDITIONS BY WHICH THE LESSEE AGREES TO ABIDE BY WHEN RENTING THE WELLINGTON ELKS LODGE #566**

PERSON OR ORGANIZATION RENTING HALL (LESSEE)

NAME \_\_\_\_\_ HOME PHONE # \_\_\_\_\_ OTHER # \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

DATE OF RENTAL: \_\_\_\_\_ BAR TIME TO OPEN AT: \_\_\_\_\_ NO

A. THE FOLLOWING COSTS WILL BE INCURRED BY THE LESSEE,

	PRICE	HST	TOTAL	COST
(1) <u>HALL RENTAL</u> ; -----	\$250.00	+ \$32.50	= \$282.50	\$ _____
(2) <u>BAR SERVICE UNTIL 1:00 A.M.</u> ;-----			<b>INCLUDED</b>	
(3) <u>DEPOSIT FEE</u> ;-----	\$100.00	+ \$ 00.00	= \$100.00	\$ _____
(4) <u>KITCHEN RENTAL: DISHES AND ELECTRIC STOVE</u> :_	\$125.00	+ \$16.25	= \$141.25	\$ _____
(5) <u>CORKING FEE PER BOTTLE</u>	\$ 3.00	+ \$ 0.39	= \$3.39 x ?	\$ _____
(6) <u>HALL RENTAL 4 HOURS OR LESS</u> :_	\$70.00	+ \$ 9.10	= \$79.10	\$ _____
<b><u>RENTAL EXCEEDING 4 HOURS, FULL RENTAL FEE APPLIES</u></b>				
<b>30 DAY ADVANCE PAYMENT: INCLUDING TAX</b>			=	\$ _____

7)) ANY OTHER COSTS OR TERMS AGREED UPON BETWEEN THE ELKS LODGE AND THE LESSEE

**A. THE LESSEE IS RESPONSIBLE FOR ANY ILLEGAL ALCOHOL USE, OUTSIDE AND INSIDE, OF THE ELKS' PREMISES. LESSEE WILL ENSURE THAT ALL ALCOHOL HAS BEEN PURCHASED AT THE ELKS' BAR. NON- COMPLIANT INDIVIDUALS WILL BE ASKED TO LEAVE THE PREMISES.**

**B. THE MANDATORY "NON SMOKING POLICY" IS ENFORCED.**

**C. A MEMBER OF THE ELKS ALONG WITH A PERSON OR A REPRESENTATIVE OF THE ORGANIZATION RENTING THE HALL, WILL BE PRESENT DURING THE FUNCTION.**

**D. AGE OF MAJORITY CARD REQUIRED AS PROOF OF AGE.**

**E. CLEAN UP MUST BE COMPLETED ON DAY OF RENTAL.**

**DEPOSIT IS RETURNED AFTER CARETAKER INSPECTS THE HALL. ANY REPAIR WILL BE DEDUCTED FROM DEPOSIT AND REMAINING REFUND MAILED TO LESSEE.**

**NO DECORATIONS TAPED, TACKED, OR HUNG FROM WALLS, CEILINGS, OR EQUIPMENT.**

**LESSEE ACCEPTS LIABILITY FOR ANY ACCIDENTS OR PROPERTY DAMAGE INCURRED.**

**\$150.00 NON REFUNDABLE DEPOSIT IF CANCELLED LESS THAN 30 DAYS BEFORE EVENT**

PLEASE PRINT: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

Date Signed: \_\_\_\_\_ Elks Chairperson: \_\_\_\_\_

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\$100.00 Deposit fee returned: \_\_\_\_\_ Treasurer: \_\_\_\_\_

REVISED: 01/01/17